



CREDIT INFORMATION FORMS PACKET & INSTRUCTIONS

Aloha!

Thank you for selecting HFM as your distributor for all of your foodservice needs.

In order to open your account, we will require the following:

1. Complete and sign the Credit Information Forms, pg. 1 and 2, in full.
2. Have an Officer, Member, Owner, or, Duly Authorized Agent of the company sign pg. 2 of the form. We will only accept signatures from these individuals who hold these titles in the organization.
3. Provide 3 trade credit references (preferably Foodservice companies that you have established credit for 6 months or more) if you are requesting for a credit term.
4. Provide 1 Bank reference, and authorization letter to release your information to HFM Foodservice if you are requesting for a credit term.
5. Complete the Personal Guaranty Form if your business has been established for less than 1 year, and you are requesting for a credit term.
6. Complete the State of Hawaii-Department of Taxation Resale Certificate for Goods General Form 1, to qualify for a tax rate of .5% for resalable items based on the Statues governed by the State. Otherwise, your account will be assessed a tax rate of 4.712% (Oahu), and 4.166% (Neighbor Islands).

Should you have any questions pertaining to the completion of these forms, please contact our office at ph.843-3216, or, ph.843-3200.

We appreciate the opportunity to service your establishment, and hope for a prosperous business relationship.

Sincerely,

Collette Kuriki, Assistant Credit Manager